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| **SENT BY:****Company/Name:****Address:****City: Oxford****Country: UK****Telephone Number:** **Email Address:** **VAT Registration No:** GB 125 5067 30 |
| **SEND TO:****Company/Name:****Address:****City:** **Country:** **Telephone Number:****VAT Registration No:** | **Terms of Delivery**: **INVOICE No (If applicable):****Air Waybill/Tracking No (If applicable):****University EORI number**: GB 125 5067 30 065(DAP – Recipient will payDDP – Shipper will pay )**Number of Pieces:****Total Gross Weight:** **kg****Total Net Weight:** **Carrier (courier):**  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Description** | **Customs Commodity Code (HS Code)** | **Country of Origin** | **Quantity**  | **Unit Value**  | **Unit** **Weight** | **Sub Total Value and Currency**  |
|  |  |  |  |  |  |  |

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| **Total Value £****And Currency: GBP** |

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| **Reason for Export:**  |

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| I, the undersigned, hereby certify that the information on this invoice is true and the contents of the shipment are as above: |
| Signature:  |
| Name:  |
| Date:  |

**Please note that the Customs Charges incurred will differ from country to country and have to be determined by the requester/sender. This information can generally be found online by enquiry of a respective country of destination. University of Oxford Mail Services staff are unable to provide customs duties or taxation advice nor quotations for those particular costs.**