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| **SENT BY:**  **Company/Name:**  **Address:**  **City: Oxford**  **Country: UK**  **Telephone Number:**  **Email Address:**  **VAT Registration No:** GB 125 5067 30 |
| **SEND TO:**  **Company/Name:**  **Address:**  **City:**  **Country:**  **Telephone Number:**  **VAT Registration No:** | **Terms of Delivery**:  **INVOICE No (If applicable):**  **Air Waybill/Tracking No (If applicable):**  **University EORI number**: GB 125 5067 30 065  (DAP – Recipient will pay  DDP – Shipper will pay )  **Number of Pieces:**  **Total Gross Weight:**  **kg**  **Total Net Weight:**  **Carrier (courier):** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Description** | **Customs Commodity Code (HS Code)** | **Country of Origin** | **Quantity** | **Unit Value** | **Unit**  **Weight** | **Sub Total Value and Currency** |
|  |  |  |  |  |  |  |

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| **Total Value £**  **And Currency: GBP** |

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| **Reason for Export:** |

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| I, the undersigned, hereby certify that the information on this invoice is true and the contents of the shipment are as above: |
| Signature: |
| Name: |
| Date: |

**Please note that the Customs Charges incurred will differ from country to country and have to be determined by the requester/sender. This information can generally be found online by enquiry of a respective country of destination. University of Oxford Mail Services staff are unable to provide customs duties or taxation advice nor quotations for those particular costs.**