



University of Oxford - Security Services

Police Request for Disclosure of CCTV image(s)

From:

To: University of Oxford, Security Services, CCTV Operations Manager

Purpose of request: Prevention or detection of crime/ apprehension or prosecution of offenders/ assessment or collection of tax, duty or imposition of a similar nature*

Please provide a CD-Rom/DVD/USB copy/still image* in respect of the following:

Location(s):	
Date(s):	Time(s):
Description of incident/person(s) involved:	
Signed: Name:	Rank: Date:
Authorising Signature: (Supervisor) Name:	Rank: Date:

Office Use Only

C&C Incident Log number:

I hereby authorise/refuse* the disclosure of a CD-Rom/DVD/USB/still image* in relation to the above location(s), date(s) and times.

Reasons for refusal

Signed:	
Date:	

Copies of downloaded images are not retained by OUSS and the Data Protection Act responsibilities for these images transfers to the collector who has signed and dated below.

Name:	Rank:
Signed:	Date:

*Delete as Appropriate